

Vishnu Waman Thakur Charitable Trust's
VIVA INSTITUTE OF PHARMACY
At: Shirgaon, Veer Sawarkar Road, Virar (E),
Taluka: Vasal, Dist. Palghar-401305, Maharashtra

Date: 15-06-2022

Minutes of Meeting VIP/IQAC- 01/22-23

Internal Quality Assurance Cell (IQAC) committee will be held on 15-06-2022 at 1.00 pm in Room Number 003.

Following members are present for the meeting

Sr. No.	Name of the Member
1.	Dr. Sunita Ogale
2.	Dr. Sanghdeep Gajbhiye
3.	Ms. Aparna Thakur
4.	Shri Sanjeev Patil
5.	Shri Bharat Sharma
6.	Mrs. Mugdha Phatak
7.	Shri Sanjay Pingulkar
8.	Shri S.N. Padhye
9.	Shri V.S.Patil
10.	Dr.Vaishali Shah
11.	Ms.Neha Laxane
12.	Ms.Tanvi Pingale
13.	Ms. Pallavi Duse
14.	Ms. Vishakha Thakur
15.	Ms. Nimisha Raut
16.	Mr. Kumar Raut

Leave of absence was granted to absent members by the IQAC chair person.

1. Constitution of IQAC committee: IQAC was constituted in AY 2022-23 with reference to the undersection 12(ccc) of its act in September 1994 for the institutional excellence in the academics through quality work.
2. Dr. Sunita Ogale, Principal welcome all members and told Mrs. Mugdha Pathak, Ms. Nimisha Raut and Mr. Kumar Raut will be the new members in the committee and Mr. Mahendra Kajare, Suraj Wadhwa, Mr. Lavish Parmar and Mr. Naresh Parmar of IQA resigned/left from his/her post.
3. Confirmation of minutes of the meeting held on 7th March 2022. IQAC coordinator explained the action taken report of the Minutes of the previous IQAC meeting held on 7th March 2022.

Agenda 1-Webinar on Overview of Quality Assurance and Regulatory Affairs in the Pharmaceutical

Industry

Action plan: Prof. Sushruta Mulay was assigned to identify potential speakers with expertise in the pharmaceutical industry's quality assurance and regulatory affairs. 8 April 2022, 10:45 am to 1:00 pm, was decided for the webinar. Mr. Sunil Gulhane and Ms. Sandhya Gawai were invited as speakers for the event.

Agenda 2-GPAT Preparation

Action plan: All the faculty members (Respective subject Teachers) were assigned to develop a comprehensive GPAT preparation plan, including study materials, resources, and recommended study schedules. Faculty members were tasked with identifying qualified faculty or external experts to provide guidance and support for GPAT preparation.

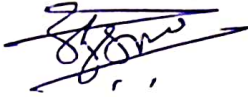
4. IQAC coordinator outlined the agenda for the IQAC meeting held on 15th June 2022 and the action plan for each point was identified.

- ❖ *Degree Conferring Ceremony:* The committee discussed the upcoming Degree Conferring Ceremony. It was decided to finalize the date (July 2, 2022), at the Auditorium of the Technical Campus, for the students of batches 2015-2019, 2016-2020, and 2017-2021 from 10:00 am to 2:00 pm. Mrs. Varsha P. Patil and Mrs. Tanvi Pingale were assigned to coordinate with the concerned departments and ensure the smooth execution of the event.
- ❖ *Azadi Ka Amritmahotsav Celebration:* The committee discussed the Azadi Ka Amritmahotsav celebration and proposed activities. Ideas for events, competitions, or initiatives to commemorate Azadi Ka Amritmahotsav were brainstormed. All the faculty members volunteered to lead the planning and execution of the celebration.
- ❖ *GPAT Career Counselling:* The committee recognized the importance of providing career guidance and counseling students for the GPAT (Graduate Pharmacy Aptitude Test). It was decided to organize a GPAT Career Counseling session to assist students in their preparation. Sushruta Mulay agreed to coordinate the counseling session, including inviting guest speakers and arranging the necessary resources.
- ❖ *Proposed Seminar on Novel Application in Hard Capsule:* The committee discussed the proposal for a Novel Application in Hard Capsule seminar. The seminar aims to explore the latest research and advancements in hard capsule applications. Sushruta Mulay, Vishakha

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Thakur, and Kalpana Waikul were tasked with further developing the proposal, identifying potential speakers, and determining the logistics of the seminar.

6. Members have agreed to convene next meeting for upcoming sector.
7. Meeting was concluded with vote of thanks by IQAC Coordinator.



Committee coordinator



Chairperson