

Vishnu Waman Thakur Charitable Trust's
VIVA INSTITUTE OF PHARMACY
At: Shilgaon, Veer Sawarkar Road, Virar (E),
Taluka: Vasal, Dist. Palghar-401305, Maharashtra

Date: 24-07-2023

Minutes of Meeting VIP/IQAC- 01/23-24

1. Internal Quality Assurance Cell (IQAC) committee meeting was held on 24-07-2023 at 1.00 pm in Room Number 003.
2. Following members were present for the meeting

SR.NO.	NAME OF THE MEMBER
1.	Dr. Sunita Ogale
2.	Dr. Archana Bele
3.	Ms. Aparna Thakur
4.	Shri Sanjeev Patil
5.	Shri Bharat Sharma
6.	Mrs. Mugdna Pathak
7.	Shri Sanjay Pingulkar
8.	Shri S.N. Padhye
9.	Shri V.S.Patil
10.	Dr. Vaishali Shah
11.	Ms. Neha Laxane
12.	Ms. Tanvi Pingale
13.	Ms. Pallavi Duse
14.	Ms. Vishakha Thakur
15.	Ms. Nimisha Raut
16.	Mr. Kumar Raut

Leave of absence was granted to absent members by the IQAC chairperson.

3. Dr. Sunita Ogale, Chairperson welcome all members and told Dr. Archana Bele will be the IQAC coordinator for the academic year 23-24.
4. Confirmation of minutes of the meeting held on 3rd April 2023. IQAC coordinator explained the action taken report of the Minutes of the previous IQAC meeting held on 3rd April 2023.

Agenda - Model Making competition:

Action taken: A Model Making Competition on the theme 'Human Body system' was organized in VIVA Institute of Pharmacy Virar on 9th June 2023 at 9:00 am. Total 23 groups registered in this event and demonstrated their prepared models. This event fulfilled by facilitating quality education in the Pharma field where they can explore their skills, innovation and attain practical. All the groups excellently demonstrated the ability of critical thinking and application of Pharma knowledge.

5. IQAC coordinator outlined the agenda for the IQAC meeting held on 20th July 2023 and the action plan for each point was identified.

Agenda 1: Functions of NAAC committee

Action Plan: It was decided that the NAAC coordinator and committee members will distribute the tasks to various criteria heads under NAAC and also initiate the documentation required as per the NAAC format.

Agenda2: Two-wheeler road safety education training session.

Action Plan: A seminar was planned in association with United way Mumbai, a non-profit organization working in rural and urban community to identify and provide impactful solutions to community problems.

Agenda 3: Meri mati mera desh Abhiyan

Action Plan: Various events to be planned under Azadi ka Amrut Mahotsav like the tree plantation, veero ka vandan etc.

6. Members have agreed to convene next meeting for upcoming sector.
7. Meeting was concluded with vote of thanks by IQAC Coordinator.



Committee coordinator



Chairperson